

WESTERN VALE GOOD NEIGHBOURS SCHEME MANAGER

Based: Cardiff.

Salary: £15,5A9 (£25,865 fte)

Term: Permanent

Hours: Part-time, 21 hours per week



This role is twofold and Age Connects Cardiff & the Vale is looking for a Western Vale Good Neighbours Scheme Manager to manage:

1. Vale wide volunteer recruitment, training and development, where they will be responsible for recruiting, training and supporting volunteers across the entire Vale of Glamorgan, ensuring a strong, diverse and well-supported volunteer team delivering a range of Good Neighbour activities
2. Client support and community development, supporting older people living in the Western Vale by identifying unmet needs, matching them with volunteers and developing volunteer led solutions that strengthen community support.

Ideally we are looking for an individual with experience of working with older people, volunteers, community groups or service users with a clear understanding of the needs and experiences of older adults. However, we are also interested in talking to you if you meet some of the above criteria and the ability to learn quickly.

You will also need to have experience of recruiting, training or supporting volunteers or staff as well as experience of managing sensitive, complex or emotional situations with empathy and professionalism,

So if the above sounds like you we would love to hear from you.

If you are interested in this role, please contact julie@phoenixhr.co.uk for more information and an application pack

Other posts are available on the website <https://www.ageconnectscardiff.org.uk/> or from julie@phoenixhr.co.uk

If successful you will need to undergo an Enhanced DBS Check.

Age Connects Cardiff & the Vale are an equal opportunities employer.

There is no closing date for this role and the vacancy will close when a successful candidate has been appointed.
